1. Post: Chief General Manager (E-7) in the functional area of Human Resource
No. Of Vacancies: 01-UR, Pay Scale (IDA)Rs.1,00,000-2,60,000

Qualifications	:	Graduate with MBA (First Class with minimum 60% marks) with specialization in HRM/HRD/ PM&IR/Labour Welfare, from a recognized university or institution. Preference shall be given to the candidates from CPSEs.
Post Qualification Experience	:	21 years
Upper Age Limit	:	55 years.
Nature of experience	:	➢ The incumbent should have experience of handling various HR functions including Manpower Planning, Recruitment, Reservation policy, Employee relations, Grievance redressal mechanism, Establishment matters etc. ➢ The incumbent should be able to policy intervention, training and development, succession planning, employee engagement, performance appraisal, career progressions, industrial relations and related HR functions etc. ➢ The incumbent preferably to have experience of handling various Administration aspects like tendering, procurement procedures etc.

2. Post: Deputy General Manager (E-4): Functional Area: (a) Technology and (b) Business Development:
No. of vacancies: 03-UR, Pay scale : 70,000-2,00,000

Qualifications	:	**Technology**: First class B.E. / B. Tech degree with minimum 60% marks in Electronics & Communication / Information Technology / Computer Science from a recognized University or institution.
	:	**Business Development**: Graduate with Two years MBA (First Class with minimum 60% marks with specialization in Marketing or Finance from a recognized University or institution. **OR** Chartered Accountant (CA)/ Cost Accountant (CMA).
Post Qualification Experience	:	12 years
Upper Age Limit	:	41 years
Nature of experience		**Technology**: The candidate should possess sound technical knowledge and hands-on experience in Industry 4.0 and associated emerging technologies, including Industrial Automation, Robotics, Mechatronics, Additive Manufacturing, Industrial Internet of Things (IIoT), Sensor Technologies and Smart Manufacturing, preferably involving implementation and management of technology-based projects. **Or** The candidate should possess sound technical knowledge and hands-on experience in Computer Science, Information Technology and Industry 4.0-related emerging technologies, including Artificial Intelligence (AI), Machine Learning (ML), Internet of Things (IoT), Cloud Computing, Big Data Analytics, Cyber Security, Industrial Software Solutions and Digital Transformation, preferably involving implementation and management of technology-based projects.
		Business Development: The incumbent should have experience of working in a Financial Institution/Scheduled Commercial Banks/NBFC/CPSE/ Other Public Sector Organisations / Central Govt./ State Govt. Multi-lateral Organisations/ Other Institutions in the relevant fields like Business development, handling of metal trade, raw materials trading, appraisal of MSME credit proposals, sanctions, disbursements, customer management, credit monitoring & follow-up, Loan & Recovery Management, Risk Management and regulatory compliance matters, Digital Marketing, ONDC platform, handling of subsidy matters etc. (In any relevant field)

3. **Post: Chief Manager (E-3): Functional Area: Technology** **No. of vacancies: 05 (01-SC, 01-ST, 03-UR, Pay Scale : 60,000-1,80,000**		
Qualifications	:	First class B.E. / B. Tech degree with minimum 60% marks (with 5% relaxation in marks to SC/ST/PwBD) in Civil, Mechanical / Electrical / Electrical & Electronics / Electronics & Communication / Information Technology /Computer Science & Engineering from a recognized University or institution.
Post Qualification Experience	:	9 years
Upper Age Limit	:	38 years
Nature of Experience		**Civil:** Experience in carrying out General building design process, design of civil works including related to environmental structures such as water treatment or sewerage treatment plant. Should preferably have experience of carrying out computer aided designs and analysis of various types of structures. Liaisoning with relevant professional staff such as architects, monitoring and inspecting work undertaken by contractors, administering contracts, managing projects, inspecting properties to check conditions/foundations. Knowledge of STAAD PRO, ETABS, SAFE software etc., and knowledge of AUTOCAD/REVIT/BIM for drawing preparations preferable.
		Mechanical / Electrical / Electrical & Electronics / Electronics & Communication / Information Technology /Computer Science & Engineering: The candidate should possess sound technical knowledge and hands-on experience in Industry 4.0 and associated emerging technologies, including Industrial Automation, Robotics, Mechatronics, Additive Manufacturing, Industrial Internet of Things (IIoT), Sensor Technologies and Smart Manufacturing, preferably involving implementation and management of technology-based projects. **OR** The candidate should possess sound technical knowledge and hands-on experience in Computer Science, Information Technology and Industry 4.0-related emerging technologies, including Artificial Intelligence (AI), Machine Learning (ML), Internet of Things (IoT), Cloud Computing, Big Data Analytics, Cyber Security, Industrial Software Solutions and Digital Transformation, preferably involving implementation and management of technology-based projects. Should have experience in Infrastructure pertaining to Office Complexes that includes Preparations of tender documents with detailed design & engineering activities, Technical specifications, Selection of the electrical components of Sub-Station (Like Transformer, DG Set, HT/ LT Panel or switchgear/ HT/ LT Cable laying/Relay and Protections etc.), Fire Fighting System & Alarm System, PA System, LV System etc. **OR** Core knowledge and strong knowledge of electrical & mechanical systems, including maintenance, trouble shooting and operations of machines. **OR** Software proficiency and familiarity with electrical engineering design & software relevant to electrical & mechanical systems (e.g. Auto CAD, MATLAB, PLC programming, BIM etc.) and also having sound understanding of CPWD guidelines.

4.	**Post: Manager (E-2): Functional Area: Law & Recovery** **No. Of Vacancies: 02-UR, Pay Scale : 50,000-1,60,000**	
Qualifications		Graduate with First class LL.B degree or First class Five Years Integrated Law degree with minimum 60% marks from a recognized University or institution.
Post Qualification Experience	:	05 years
Upper Age Limit	:	34 years
Nature of experience		Handling Civil / Criminal Revenue matters such as recovery suits and executions / arbitrations / service matters / cases under Public Premises (Eviction of Unauthorized Occupants) Act / MSMED Act / Revenue Recovery Certificate cases / Writs / Appeals etc.
5.	**Post: Manager (E-2): Functional Area: Finance & Accounts** **No. Of Vacancies: 06 (01-SC, 01-ST, 01-OBC and 03-UR),** **Pay Scale : 50,000-1,60,000**	
Qualifications	:	# Chartered Accountant (CA's)/ CMA's (ICWA's) or Graduate in Commerce with Two years MBA (First Class with minimum 60% marks, 5% relaxation in marks to SC/ST/PwBD) - with specialization in Finance from a recognized university or institution.
Post Qualification Experience	:	05 years
Upper Age Limit	:	34 years
Nature of experience		The incumbent should have experience of working in a Financial Institution/Scheduled Commercial Banks/NBFC/CPSE/Other Public Sector Organisations / Central Govt./State Govt. Multi-lateral Organisations/ Other Institutions in the relevant fields like Budgeting, Banking, Accounts & Taxation, Risk based Audit, Resource Mobilisation, Forex, Loan & Recovery Management, Credit Appraisal Exposure, Risk Management etc., Financial Concurrence and regulatory compliance matters related to Finance.
6.	**Post: Deputy Manager (E-1): Functional Area: (a) Law & Recovery (b) Contract & Procurement (c) उप प्रबन्धक / राजभाषा अधिकारी) Deputy Manager / Rajbhasha Adhikari (d) Business Development and Technology (Civil)** **No. of vacancies: 07 (01-SC, 01 OBC and 05-UR),** **Pay Scale : 40,000-1,40,000**	
Qualifications	:	**Law & Recovery:** Graduate with First class LL.B degree or First class Five Years Integrated Law degree with minimum 60% marks (with 5% relaxation in marks to SC/ST/PwBD) from a recognized University or institution.
	:	**Contract & Procurement:** First class B.E. / B. Tech degree with minimum 60% marks (with 5% relaxation in marks to SC/ST/PwBD) in Mechanical / Electrical / Civil from a recognized University or institution **OR** Graduate with Two years MBA (First Class with minimum 60% marks, 5% relaxation in marks to SC/ST/PwBD).

Qualifications	:	**राजभाषा** Post Graduate degree with 50% marks (with 5% relaxation in marks to SC/ST/PwBD) from recognized university / Institution in Hindi with English as compulsory or elective subject at Graduate level. **OR** Post Graduate degree with 50% marks (with 5% relaxation in marks to SC/ST/PwBD) from recognized University / Institution in English with Hindi as compulsory or elective subject at Graduate level **AND** One year Diploma / Certificate course in translation from English to Hindi and vice versa from any recognized University / Institution OR three months full time training on translation from Central Translation Bureau. Preference will be given to the candidates having experience In organizing Hindi workshops, trainings and seminars on progressive use of Hindi.
		Business Development: Graduate with Two years MBA (First Class with minimum 60% marks, 5% relaxation in marks to SC/ST/PwBD) - with specialization in Marketing/Finance from a recognized University or institution.
		Civil: First class B.E. / B. Tech degree with minimum 60% marks (with 5% relaxation in marks to SC/ST/PwBD) in Civil Engineering from a recognized University or institution.
Post Qualification Experience	:	02 years
Upper Age Limit	:	31 years
Nature of experience	:	**Law & Recovery: Law & Recovery**: Handling Civil / Criminal Revenue matters such as recovery suits and executions / arbitrations / service matters / cases under Public Premises (Eviction of Unauthorized Occupants) Act / MSMED Act / Revenue Recovery Certificate cases / Writs / Appeals etc.
		Contract & Procurement: Experience of comprehensive procurement plan for Goods, Services, and Works, verticals, units field offices etc., Procurement of Goods, Services, and Works through GeM, Prepare draft bidding documents, Expression of Interest (EOIs), Requests for Proposals (RFPs), Contracts, and other related documents in accordance with Government of India (GoI) guidelines. Manage the entire procurement process ensuring compliance with GoI guidelines. Shall be well conversant with the use of TReDS platform as a buyer organization, compile procurement data and inputs from NSIC offices pan India to prepare structured, high accuracy responses for high priority parliamentary and regularly queries from Ministry of MSME and other GoI bodies. stakeholder & grievance redressal, strategic assignment etc.
		राजभाषा: Experience In organizing Hindi workshops, trainings and seminars on progressive use of Hindi, using or applying terminology (terminological work) in Hindi and Translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under the Central or State Governments or Autonomous Body or Statutory Organizations or Public Sector Undertakings or Universities or recognized research or educational institutions.
		Business Development: The incumbent should have experience of working in a Financial Institution/Scheduled Commercial Banks/NBFC/CPSE/ Other Public Sector Organisations / Central Govt./ State Govt. Multi-lateral Organisations/ Other Institutions in the relevant fields like Business development, handling of metal trade, raw materials trading, appraisal of MSME credit proposals, sanctions, disbursements, customer management, credit monitoring & follow-up, Loan & Recovery Management, Risk Management and regulatory compliance matters, Digital Marketing, ONDC platform, handling of subsidy matters etc. (In any relevant field)

		Civil: Experience in carrying out General building design process, design of civil works including related to environmental structures such as water treatment or sewerage treatment plant. Should preferably have experience of carrying out computer aided designs and analysis of various types of structures. Liaisoning with relevant professional staff such as architects, monitoring and inspecting work undertaken by contractors, administering contracts, managing projects, inspecting properties to check conditions/foundations. Knowledge of STAAD PRO, ETABS, SAFE software etc., and knowledge of AUTOCAD/REVIT/BIM for drawing preparations preferable.
7. Post: Deputy Manager (E-1): Functional Area: Finance & Accounts **No. of vacancies: 04-UR,** **Pay Scale : 40,000-1,40,000**		
Qualifications	:	# Chartered Accountant (CA's)/ CMA's (ICWA's) or Graduate in Commerce with Two years MBA (First Class with minimum 60% marks), - with specialization in Finance from a recognized university or institution.
Post Qualification Experience	:	02 years
Upper Age Limit	:	31 years
Nature of experience		The incumbent should have experience of working in a Financial Institution/Scheduled Commercial Banks/NBFC/CPSE/Other Public Sector Organisations / Central Govt./State Govt. Multi-lateral Organisations/ Other Institutions in the relevant fields like Budgeting, Banking, Accounts & Taxation, Risk based Audit, Resource Mobilization, Forex, Loan & Recovery Management, Credit Appraisal Exposure, Risk Management etc., Financial Concurrence and regulatory compliance matters related to Finance.
8. Post: Assistant Manager (E-0): Functional Area: Technology **No. Of Vacancies: 11 (01-SC, 02-OBC, 01-EWS and 07-UR)** **Pay Scale : 30,000-1,20,000**		
Qualification	:	First class 4 years B.E. / B. Tech degree with minimum 60% marks (with 5% relaxation in marks to SC/ST/PwBD) in Civil, Mechanical, Electronics, Electrical, Electronics & Communication, Computer Science & Engg./ Information Technology or combination thereof from a recognized University or institution. Only GATE qualified candidates shall apply. **Only GATE qualified candidates shall apply. Latest GATE score (2025 & 2026 shall be considered).**
Experience	:	Nil
Upper age limit	:	28 years
9. Post: Assistant Manager (E-0): Functional Area: Finance & Accounts **No. Of Vacancies: 02-UR** **Pay Scale : 30,000-1,20,000**		
Qualification	:	# Chartered Accountant (CA's)/ CMA's (ICWA's) **or** Graduate in Commerce with Two years MBA (First Class with minimum 60% marks) with specialization in Finance from a recognized university or institution. Selection shall be through Computer Based Test (CBT) followed by Personal Interview.
Experience	:	Nil
Upper age limit	:	28 years